WORLD CONFERENCE ON ISLAMIC THOUGHTS AND CIVILIZATION
(WCIT2026)
GUIDELINES FOR PAPER SUBMISSION AND EDITING

1.1 FORMAT

1.1.1 Margin Size

    a) Top margin   : 2 cm (0.8")

    b) Bottom margin   : 2.2 cm (0.9")

    c) Left margin   : 2 cm (0.8")

    d) Right margin   : 2 cm (0.8")

Notes:

    a. The last paragraph on any page must contain at least two lines of printed text. If fewer than two lines appear, the paragraph must be moved entirely to the following page as a new paragraph.

    b. The last word on the final line of a page must not be hyphenated.

    c. A new page must contain at least one line of text.

1.1.2 Page Numbering

- Font type : Times New Roman
- Font size : 12
- Position   : Bottom, right corner

2.1 TYPING

2.1.1 Font Type and Size

Table 2.1.1 Font Type and Size

	Malay/English	**Arabic**
a) Title		
Font	Times New Roman (capitalize the first letter of each word except conjunctions, **bold**)	Traditional Arabic (**bold**)
Size	16	20
b) Translated Title		
Font	Times New Roman (capitalize the first letter of each word except conjunctions, *italic*)	Times New Roman (capitalize the first letter of each word except conjunctions, *italic*)
Size	14	18
c) Subheading		
Font	Times New Roman (capitalize the first letter of each word except conjunctions, **bold**)	Traditional Arabic (**bold**)
Size	12	18
d) Sub-subheading		
Font	Times New Roman (**bold**)	Traditional Arabic (**bold**)
Size	12	16
e) Body text		
Font	Times New Roman	Traditional Arabic
Size	12	16
f) Tables and figures		
Font	Times New Roman	Traditional Arabic
Size	10	14

2.1.2 Line Spacing

- Line spacing: single (1.0)
- Paragraph spacing: one blank line between paragraphs
- Spacing between subheading and paragraph: one blank line

2.1.3 Paragraphs

- The first paragraph under each heading must be left-aligned.
- Indentation for each paragraph except the first paragraph: 0.5" / 1.27 cm

2.1.4 Abstract

- The abstract must be typed in a single paragraph.
- The word "**Abstract**" must be center-aligned.
- Keywords: the term "**Keywords**" must be in bold. Capitalize the first letter of each keyword except conjunctions.
- Example: "**Keywords**: Learning; Adult Learning; Theories; Management; Development; Transformation".

2.1.5 Tables and Illustrations

a) Tables

- Table titles must be placed **above** the table and **center-aligned**.
- Tables must be numbered according to chapters (if applicable). If no chapters are used, numbering begins with 1 (Table 1: ...).
- Font size for all table titles and contents is 10-point.
- Table titles must be written in lowercase (Capitalization only at the beginning of the title).
- Line spacing between the table title and the table: one blank line.
- Table sources must be placed below the table with one blank line and center-aligned.
- All **borders** must be removed **except** the top border, the border under the first row, and the bottom border of the last row.

b) Illustrations

- Illustration titles must be placed **below** the illustration and **center-aligned**.
- Illustrations must be numbered according to chapters (if applicable). If no chapters are used, numbering begins with 1 (Figure 1: ...).
- Font size for titles is 10-point.
- Illustration titles must be written in lowercase.
- Line spacing between the figure and its title: one blank line.
- Figure sources must be placed below the title without spacing and center-aligned.

2.1.6 Direct Quotations

a) Quotations embedded within sentences must not exceed 40 words and must be enclosed in quotation marks ("...").

b) Quotations exceeding 40 words must be typed as a separate paragraph with one blank line and indented (0.5" / 1.27 cm), enclosed in quotation marks ("...").

c) Quotations in a foreign language (other than the main text language) must be italicized.

2.1.7 Quotations from the Qur'an and Hadith

- Translated verses of the Qur'an and Hadith are only accepted for Malay and English submissions.
- Font size: 12
- Indentation: 0.5" / 1.27 cm (from left or right)
- Italicized text
- Enclosed in quotation marks ("...").

3.1 REFERENCES

- This section must contain only sources cited in the text.
- References must follow the American Psychological Association (APA) 7th edition format.
- All references must be listed alphabetically. Arabic/Jawi references must be arranged according to Arabic script.
- Font size: 12
- Hanging indent: 0.5" / 1.27 cm
- Alphabetization of names with "al-":
  - al-Tabrani, Sulayman ibn Ahmad
  - *listed under the letter T for reference.

3.1.1 In-text References

- The author–date citation system must be used consistently throughout the text.
- The basic format includes the author's surname and year of publication:
  Hawkings (2012) or (Hawkings, 2012)

3.1.2 References to the Qur'an and Hadith in Text

a) Qur'an

- (Al-Qur'an, Surah number: verse number)
- (al-Qur'an, 2:255) or (Q., 2:255)

b) Hadith

- (Source of Hadith, volume number (Vol.), Hadith number)
- (Sahih al-Bukhari, Vol. 3, p. 123)